

**Parent Committee Meeting  
Tuesday, 25<sup>th</sup> September 2022**

<b>ATTENDEES</b>		
<ul style="list-style-type: none"> <li>• Maureen Crandles</li> <li>• Sheena Sutherland</li> <li>• Danielle Gannan</li> <li>• Lauren McKeown</li> <li>• Jenny Rutherford</li> <li>• Ellis McFarlane</li> </ul>	<ul style="list-style-type: none"> <li>Gemma Coupar</li> <li>Claire Devlin</li> <li>Emma Donovan-Little</li> <li>Liesel Webster</li> <li>Monika Dybowski</li> </ul>	<ul style="list-style-type: none"> <li>Sam Chapman</li> <li>Kiara Henley</li> <li>Irena Elliot</li> <li>Samantha Hopkins</li> </ul>

<b>Item</b>
<p>Maureen welcomed everyone.</p> <p><b><u>Maureen Update on Nursery</u></b></p> <p>Laura is leading the room supervisor training. Children are adorable but it has been a difficult time. Covid has made babies more attached and when they are over 9 months much harder for them to leave parents and settle. Children are less independent. Toileting is slower and can't be rushed. Maureen ran a free hub throughout the nurseries during covid. Staff volunteered covid procedures were inspected during the pandemic and health protection were very satisfied. We are due a visit from the Care Inspectorate City of Edinburgh Education Department. QIO is helping us and giving constructive advice. She is coming back on 29<sup>th</sup> November to look at the rooms. Really liked our SQIP (Quality Improvement Plan). Maureen and Laura will give staff support at staff meetings we will discuss what is good, what is challenging to take the nursery forward. Holding a staff meeting and we discuss what is good, what is challenging, valid answers to take nursery forward. Staff meeting still to take place to discuss our SQIP. Laura will do this with individual staff. Through out July, August and September lots of new resources were bought including furniture. Rooms were painted and new Astro turf was laid down in the garden. The nursery was looking a bit tired. Old Coates house will be next to be refurbished.</p> <p><b><u>Daily Diaries</u></b></p> <p>A few Parents do not want daily diaries to be taken away. Originally daily sheets were used prior to Daily Diaries. Staff are doing diaries over lunch breaks to complete. Maureen and staff prefer face to face. There was a short discussion on the pros and cons of daily diaries. MC – Would like more work on journals including observations at 2 per week specific to the child and 1 generic. She wants staff to be observing the children and planning the children's learning. All other Early Days Nurseries have scrapped the daily diaries. There maybe specific circumstances for the daily diaries such as illness but general good feedback is much better face to face. Parents said that they agreed focus on individual feedback and it may take a little while for newer parents to get used to it though.</p>

CD – Feedback so extensive very good will miss journal.

GC – Type of feedback after tiring day personally wont take all information, really important information.

Maureen explained some staff have received verbal abuse on more than one occasion if daily diaries have not been done. This was very upsetting for them.

Parents offered very positive comments about the nursery staff.

Two parents mentioned that they were not getting regular journal entries.

GC – Some nurseries give no feedback.

MC – Staff not doing it needs a training issue. Please bear with me staff meeting being held tomorrow we will also be holding a curriculum evening.

Information verbal crammed everything into the end of night feedback.

### **Keyworkers**

Maureen is reorganising keyworkers and once the new staff are recruited she will hold training sessions on feedback and keyworker in the next few weeks and asked parents to bear with us.

Parents Consultation will take place in January this is an informal meeting to talk with staff.

### **Curriculum Evening**

Our open evening will be on Wednesday 23<sup>rd</sup> November from 7pm – 9pm.

### **Security**

A parent mentioned about parents coming in and out of building at pick up time when someone is close behind. Maureen said parents should wait until 1<sup>st</sup> person has entered before entering the building so staff can see the parents on the screen in the room.

Maureen will speak to staff about this at the staff meeting. Keyworkers should be giving feedback but parents should not engage with staff for too long out of respect for each other.

One parent said that they had been here for a month and was worried how their child would settle but the staff have been great even when his keyworker was on holiday.

### **Trips**

Parents expressed their thanks for all the different trips and events their children have attended in particular the zoo and soft play.

Maureen mentioned that we are unable to get concessions for the panto this year and it works out very expensive, however we do subsidise most outings and go somewhere once a month.

Going forward Maureen said that the Parent Committee meetings will normally be 5:30pm – 6:00pm

### **AOB**

A parent asked if they could start a what's app group for parents in each room (not staff).

Maureen thanked the parents for their support and ideas.

Next Parent Committee meeting will be held on Monday 5<sup>th</sup> December at 5:30pm.